



Direct Support Professional

Assist individuals with developmental disabilities in a home environment with daily activities, toileting, eating, bathing, etc. Accompany individuals to several fun activities in the community. No experience necessary-we will provide you with paid training.

Minimum Qualifications:

- High School Diploma or GED.
- Pass and maintain Med Pass Certification.
- Valid Ohio driver's license with no more than four points, eligibility under our insurance carrier. Maintain an acceptable driving record adhering to all driving laws and Rose-Mary Center regulations pertaining to driving.
- Read and write English.
- Ability to follow verbal and written directions.
- Ability to work in a team environment, collaborate with co-workers, supervisors, managers, and program staff via open communication in a positive and constructive manner.
- Must have a cooperative, caring nature, and ability to work in a stressful situation in a calm therapeutic manner.

Physical Requirements:

- Lifting 50 to 100 pounds.
- Transferring individuals from (with or without mechanical lifts) from bed to wheelchair, wheelchair to bed, in and out of shower/bath, and in and out of vehicles.
- Assisting with hygiene, including bathing/showering, shaving, tooth brushing, and assisting with incontinence care.
- Bending, twisting, standing, climbing, and kneeling
- Pushing wheelchairs

Duties & Responsibilities:

- To treat all individuals with dignity and respect.
- Ensure the safety and well-being of the individuals at all times.
- Assists individuals with all aspects of Active Treatment and related training for independence.
- Provides and assists individuals in activities of daily living; eating, grooming, dressing, bathing, and toileting according to their Individual Service Plan. Assists individuals develop daily living skills such as cooking, money management, housekeeping, doing laundry, personal hygiene, etc.

- Serves as a mentor, coach, and teacher, providing instruction and guidance through daily interactions and appropriate role modeling, as well as through formal programming, in areas of communication and social behavior.
- Monitors the wellness of individuals and reports signs and symptoms of illness or medication reactions as needed.
- Implements and documents programs for each individual according Service Plan at the frequencies stated in their plan.
- Accurately records/documents progress of individual both in writing and verbally.
- Transports and accompanies individuals going into the community for medical, personal, recreational, vocational and social activities.
- Establishes and maintains positive relationships through effective interaction/communication with individuals, co-workers, supervisors, community members, parents, relatives, and guardians of individuals.
- Maintains privacy and confidentiality (HIPAA) in matters relating to individual records.
- Completes agency training program in a timely manner and participates in other professional development.
- Facilitates teamwork between all team members via open communication, sharing of responsibilities and a positive, constructive attitude.
- As a driver, maintains an acceptable driving record and adheres to all driving laws and RMC regulations pertaining to driving. Reports any accidents and/or damage of vehicles timely and according to RMC standards.
- As a delegated medication passer, maintains medication passing certificate, administers medications according to the physician's orders, and completes reporting and documentation.
- Maintains a clean and sanitary living environment. Performs housekeeping (i.e., cleaning of equipment, bedrooms, kitchen, etc.), and meal preparation (i.e., prepares and serves meal) and other duties as assigned.
- Works shifts as scheduled, including voluntary picked up shifts. Demonstrates good attendance, punctuality and follows RMCs personnel policies.
- Performs other related duties as directed.

The job description is a summary of the Direct Support Professional's primary job responsibilities and is not all inclusive.

Rose-Mary Center is an Equal Opportunity Employer.